

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 12, 2010 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:30 p.m. by President Schundler with the following opening statement:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the annual notice dated May 6, 2010. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All persons present participated in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Ms. Kelly Galligan:
 Mrs. Carolyn Murin
 Mrs. Cathy Smith
 Mr. Kim Schundler

Members Absent: Mr. Daniel Hemberger

Others Present: Dr. Kathleen Prystash, C.S.A.
 Ms. Schaffner, B.A./B.S.
 Members of the Public

IV. APPROVAL OF MINUTES

A. A motion was made by Mrs. Smith and seconded by Ms. Galligan to approve the following minutes:

May 3, 2010 Special Meeting
June 14, 2010 Regular Meeting
June 14, 2010 Executive Session

The motion was carried unanimously on a voice vote.

V. WRITTEN COMMUNICATIONS

1. Letter from Mrs. Linda Owens
2. Letter from Mrs. Ann Gunther
3. Minutes from the Borough of Califon Council Meeting: June 7, 2010

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 12, 2010 7:30 p.m.**

4. Letter from NHVRHS
5. Email from Adam Mickley, Quest Environmental
6. Email from NJSBA (\$2,000.00 credit)
7. Letter from the 2010 DI Team

VI. CHIEF SCHOOL ADMINISTRATOR'S REPORT

1. QSAC: Dr. Prystash said the district would be up for QSAC review.
2. Preschool: Dr. Prystash said the room was being prepared. She also said the teacher and aide will be attending training.
3. Staffing: Dr. Prystash also reviewed new staff.

VII. PUBLIC COMMENT (resolutions only)

Mrs. Mahon asked about the new math teacher, her credentials and the classes she will teach. Dr. Prystash described her credentials.

Mayor Daniels asked about the open staff positions.

Dr. Prystash answered Physical Education, Media, Technology, and Administrative Assistant had not been filled, but interviews were in progress.

Mrs. Ramarge asked about hiring the preschool aide.

Dr. Prystash said many resumes had been received.

Mrs. Mahon asked about Special Education staffing.

Dr. Prystash said she is reviewing the schedule.

VIII. CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A motion was made by Mrs. Smith and seconded by Mrs. Murin to approve the consent items as indicated by an asterisk.

The motion was carried unanimously on a roll call vote.

IX. COMMITTEE REPORTS

A. Finance/Facilities/Transportation

- o Destination Imagination Spreadsheet: Ms. Galligan expressed concern about the money which was fund raised being returned to the Board of Education. She said the money should go into a fund

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 12, 2010 7:30 p.m.**

*10. Motion to approve the submission of application for alternate method of compliance for providing toilet rooms to the New Jersey Department of Education.

B. Curriculum and Instruction

Mr. Schundler said he was very impressed by Understanding by Design.

C. Legislation and Policy

Mrs. Murin said there were many policies that need to be set.

Dr. Prystash explained the way to change policies. She discussed some policies that need to be updated. She also reviewed some new laws.

D. Board Ad-Hoc Committee Reports
Regionalization/Shared Service Committee

Mrs. Murin discussed the regionalization meeting with Lebanon.

A motion was made by Mrs. Murin and seconded by Mrs. Smith to consider a resolution to continue meetings with sub committee of the Lebanon Township Board of Education to pursue possible regionalization between Califon Public School and Lebanon Township schools

E. Personnel

Personnel – All resolutions on the recommendation of the Superintendent.

*1. Motion to approve the following extra curricular appointments for the 2009-10 year:

L. Weiss	Drama Refreshments Tickets	\$200.00
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2. A motion was made by Mrs. Murin and seconded by Mrs. Smith to approve the following extra curricular appointments for the 2010-11 year:

Cheerleading Coach	Jennifer Torcivia	\$2,100.
Milk Coordinator	Leslie Weiss	\$ 800.
DI Coach	Leslie Weiss	\$1,000.
Girls Basketball Coach	Alan Schuetz	\$0 Volunteer
8 th Grade Advisor	Kathy Brown	\$1,100.
Dance Monitor	Lori Montesion	\$ 50.
Drama Tickets/Refreshments	Leslie Weiss	\$ 200.
Yearbook Coordinator	Jennifer Torcivia	\$1,800.
Teacher in Charge	Linda Patterson	\$2,700.
Mentoring Teacher	Erika Bergman	\$ 600.
Grant Writer	Linda Patterson	\$2,500.

Ms. Galligan expressed concern about the Grant Writer and Teacher in Charge stipend.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 12, 2010 7:30 p.m.**

F. Communications

Ms. Galligan said the committee was working on a newsletter, teacher communications and promoting the budget.

X. OLD BUSINESS

Mr. Schundler asked about additions to the English Program.

Board Goals:

Mrs. Murin said public relations and restoring confidence in the school should be the primary goal.

Mrs. Smith said differentiated instruction should be a goal and also a formal writing program.

Mrs. Smith said hiring and mentoring new staff should be a priority. She also said the middle school curriculum should be rigorous. She said interactive projects should be incorporated in all areas. She wanted the work done in the classroom to be highlighted. Preschool implementation should be a major goal as well as communication with the public

Ms. Galligan would like an earlier start to the budget. She would also like a writer's workshop. She suggested benchmarks sent home to help students understand the level of grading. She would like to see an assessment test done early in the year to determine skill level.

Mrs. Murin said she wanted to see assessment of new staff.

Dr. Prystash said she would find a suitable format.

Mr. Schundler said parents were not aware of study island features. Mr. Schundler said a parent could use Study Island as an assessment device. He also suggested a competition against parents or the School Board. He also suggested teaching writing. He said the students at Califon are given many opportunities to shine.

Mr. Schundler will prepare a summary of the goals discussed

XI. NEW BUSINESS

Ms. Galligan asked how many students were moving. Dr. Prystash said two students had given notice they would be leaving.

XII. PUBLIC COMMENT (all school-related topics)

Mrs. Mahon asked about the toilet facilities needed for Kindergarten rooms. She asked if retirement packages were offered.

Mr. Schundler said the current retirement package had been enhanced.

Mrs. Mahon also asked about the Teacher in Charge position.

Dr. Prystash said a back-up person handles the issue if both she and the Teacher in Charge are out of the building. She said getting information on paper is a great challenge to students. She spoke about the writing program.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 12, 2010 7:30 p.m.**

XIII. EXECUTIVE SESSION

A motion was made by Mrs. Smith and seconded by Ms. Galligan to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 10:15 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

The motion was carried unanimously on a roll call vote.

XIV. RECONVENE

The Board reconvened into regular session at 10:52 pm.

XVI. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Smith and seconded by Mrs. Murin to adjourn at 10:52 p.m.

Respectfully submitted:

Susan Schaffner
Business Administrator/Board Secretary